



Implementing the Strategic Action Programme for the South China Sea and Gulf of Thailand (SCS SAP Project)

First Meeting of the SCS SAP Steering Committee

Teleconference, 29-30 June 2021

PROVISIONAL AGENDA



INTRODUCTION

The objective of the Strategic Action Programme for the South China Sea and Gulf of Thailand (SCS SAP Project) is:

“To assist countries in meeting the targets of the approved Strategic Action Programme (SAP) for the marine and coastal environment of the South China Sea (SCS) through implementation of the National Action Plans in support of the SAP, and strengthening regional co-ordination for SCS SAP implementation.”

Participating Countries:	Cambodia, China, Indonesia, Philippines, Thailand and Viet Nam
Implementation Agency:	United Nations Environment Programme (UNEP)
Executing Agencies:	United Nations Office for Project Services (UNOPS) and the Southeast Asian Fisheries Development Center (SEAFDEC)
Funding Agency:	Global Environment Facility (GEF)
Funding:	15 million USD (with approximately 83 million USD in co-financing)
Web-links:	https://scssap.org

The Objective of the SCS SAP Inception Phase was further elaborate on the detailed regional and national level activities, workplan and budget of the SCS SAP, as well as approaches to be undertaken regarding execution and coordination, stakeholder involvements, partnerships, communication and reporting. It also allows for some review of the project outputs, in order to ensure they are fully in line with the current status of SAP implementation and in line with national and regional strategic priorities and also ensure links to new approaches, tools and best practices within and beyond the region. During this Inception Phase of the project three regional inception phase meetings have been held and more than 30 bilateral and national meetings and consultations.

The Inception Phase will be concluded with the adoption of the Inception Phase reports including detailed workplan and budget by the 1st Steering Committee meeting (29-30 June 2021) and the launching of the project with key partners at the Inception Workshop (1 July 2021).

The objectives of this Steering Committee meeting include:

1. To present and discuss the Inception Phase Regional Report, and structure of the SCS SAP project;
2. Discuss current status of planned national level activities;
3. Discuss the Terms of Reference (TORs) including the TORs and Rules of Procedure for the Steering Committee; and
4. Discuss and adopt budget and workplan.

The Steering Committee is composed of UNEP and two representatives from each participating country, the chairs of the Interministerial Committee (IMC) and National Technical Working Group (NTWG). The SCS SAP Project Coordination Unit (PCU), SEAFDEC and UNOPs will support the meeting. Key national team members will be invited to support the IMC and NTWG chairs. The meeting will be conducted using Zoom.

PROVISIONAL AGENDA

Tuesday 29 June, 09.00 – 13.00 Indochina time (ICT)

1. Opening of the Meeting

- 1.1 Welcome address
- 1.2 Introduction of members
- 1.3 Opening statements by Interministerial Committee Chairs (IMC)

2. Organisation of the Meeting

- 2.1 Designation of officers
- 2.2 Organisation of work

3. Adoption of the Meeting Agenda

4. Draft Inception Phase Regional Report

- 4.1 Introduction and Project definition
- 4.2 Project Components, Outcomes and Outputs
- 4.3 Executing arrangements and Organogram
- 4.4. Monitoring and Evaluation and reporting requirements
- 4.5 Stakeholder Involvement and Partnerships
- 4.6. Communication

5. Update on National Activities to Implement the SAP by National Technical Working Group (NTWG) chairs

- 5.1 Cambodia
- 5.2 China
- 5.3 Indonesia
- 5.4 Philippines
- 5.5 Thailand
- 5.6 Viet Nam

Wednesday 30 June, 09.00 – 13.00 Indochina time (ICT)

6. Consideration of the Terms of Reference and Rules of Procedure for the Project Steering Committee

6.1 Terms of Reference for the Committee

6.2 Rules of Procedure

7. Discussion of the Agreed Draft Terms of Reference for the Regional and National Committees and Working Groups

8. Discussion and Adoption of the Workplan for 2021

9. Discussion and Adoption of the Budget

10. Any Other Business

11. Closure of the Meeting