



## Implementing the Strategic Action Programme for the South China Sea and Gulf of Thailand (SCS SAP Project)

*Second Regional Inception Phase Meeting  
10.00 – 12.30 Bangkok Time, Friday 4<sup>th</sup> December 2020*

Microsoft Teams meeting: [Click here to join the meeting](#)

### **DRAFT AGENDA**

## INTRODUCTION

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|--------------------------|---|
| Participating Countries: | Cambodia, China, Indonesia, Philippines, Thailand and Vietnam   |
| Implementation Agency:   | United Nations Environment Programme (UNEP)   |
| Executing Agencies:      | United Nations Office for Project Services (UNOPS) and the Southeast Asian Fisheries Development Center (SEAFDEC) |
| Funding Agency:          | Global Environment Facility (GEF)   |
| Funding:                 | 15 million USD (with approximately 8 million USD in co-financing)   |
| Timeline:                | 2018-2023   |
| Web-links:               | <a href="https://scssap.org">https://scssap.org</a>   |

The objective of the Strategic Action Programme for the South China Sea and Gulf of Thailand (SCS SAP Project) is:

***“To assist countries in meeting the targets of the approved Strategic Action Programme (SAP) for the marine and coastal environment of the South China Sea (SCS) through implementation of the National Action Plans in support of the SAP, and strengthening regional co-ordination for SCS SAP implementation.”***

The SCS SAP project was endorsed by the GEF in November 2016 and began implementation in April 2018. However due to some initial delays the Inception Phase is now fully underway in order to fully elaborate national and regional activities, partnerships and co-execution arrangements, workplans and budgets in spite of the challenges of COVID-19. The First Inception Phase online meeting was held on Thursday 30th July 2020, with forty-five (45) participants from national lead agencies from Cambodia, Indonesia, Philippines, Thailand, Vietnam as well as implementing and executing agencies, UNEP, UNOPS, SEAFDEC, and the Inception Phase consultants.

Following the meeting, national teams organized their respective internal coordination and consultations with concerned agencies and institutions to discuss the project and inception phase activities. This includes the review and confirmation of national focal points of different project bodies including memberships, review and confirmation of intervention sites, and review and updating of the draft National Implementation Report (regarded as the national project document) to include activities, workplan and budget. At the regional level, the project organized bilateral meetings with national teams to guide and provide details of the inception phase activities. The project has prepared, in different stages of progress, the following: draft Regional Implementation Report detailing the activities for regional execution, draft contracts (Project Cooperation Agreements) for national execution, draft terms of reference for project staff and consultants, draft execution scheme between UNOPS and SEAFDEC, and documentation for the project inception/first steering committee meeting, including updating the project website at [www.scssap.org](http://www.scssap.org).

The 1st Steering Committee/Inception Meeting is planned for 2021 (provisionally March/April) to adopt the revised detailed national and regional level activities, budget and workplan. Given the elapsed time since the adoption of the SAP in 2008, delayed implementation and restrictions from

COVID-19, regular regional meetings are planned to fully discuss progress, challenges and recommendations to fully align the project with recent national, regional and global priorities.

The objective of this 2<sup>nd</sup> Regional Inception Meeting is to present and discuss progress towards elaborating the SCS SAP Inception Reports, review the workplan, current budget and status of national activities. In particular the meeting will focus on the following:

1. Update from participating countries in further developing their national activities (Component 1 initially, and Component 2 and 3 subsequently) and current status in consultations and elaboration of their National Implementation Reports;
2. Presentation and discussion on the work undertaken so far presented in the Inception Phase progress report (SCSSAP IP.2/2)
3. Discuss and reach agreement on the next steps as presented in the Inception Phase workplan and timeframe (SCSSAP IP.2/3)
4. Discuss the projects outcomes and outputs and suggested minor revisions (SCSSAP IP.2/4)
5. Presentation on the original project budget and discuss the next steps to prepare the detailed budget for agreement during the 1<sup>st</sup> Steering Committee meeting (SCSSAP IP.2/5)

## DRAFT AGENDA

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### 10.00 - 10.15 **Welcome and introduction by UNEP, UNOPS and SEAFDEC**

A general welcome address and introduction will be provided by the SCS SAP Implementing and Executing agencies: Isabelle Vanderbeck, UNEP GEF Task Manager, Katrin Lichtenberg, UNOPS Head of Programme for Water and Energy and Malinee Smithrithee, SEAFDEC Secretary General.

### 10.15 – 10.30 **Meeting objectives and Inception Phase progress**

*See Inception Phase Progress Summary and Recommendations (SCSSAP IP.2/2)*

A brief presentation by Virginie Hart, SCS SAP Inception Phase Team Leader, on the objectives of the meeting, general progress made both at regional and national levels on the implementation of inception phase activities since the first regional inception phase meeting held on 30 July 2020, with further clarifications from Rey Molina on the national implementation and contracting process.

This will be followed by a discussion with all participants

### 10.30 – 11.30 **Updates from participating countries on inception phase implementation**

*See Inception Phase Progress Summary and Recommendations (SCSSAP IP.2/2)*

This will particularly focus on the progress and actions taken on the next steps discussed following the first inception phase meeting. Each participating country is expected to provide brief highlights or a presentation (10 minutes maximum) on the progress of national implementation of inception phase activities (confirmation of national focal points and SEAs including chairs and members of the various national working bodies, confirmation of project sites, further development of the national implementation report, engagement of national consultants, PCA and contracting, national consultations, etc.) including issues and concerns and recommendations.

We kindly suggest that only 1 participant per country provides their updates in order to keep to the schedule considering the limited meeting time.

### 11.30 – 12.00 **Inception Phase Workplan and Next Steps**

*See Inception Phase Work-Plan (SCSSAP IP.2/3), SCS SAP Project Outcomes and Outputs (SCSSAP IP.2/4) and SCS SAP Project Budget (SCSSAP IP.2/5)*

A presentation will be given on the next steps towards the SCS SAP First Project Steering Committee/Inception Meeting, detailed workplan, and recommendations regarding the project outputs and budget.

### 12.00 – 12.30 **Any Other Matters and Conclusions**

The meeting will be closed at 12.30 Bangkok time.

## **RELEVANT DOCUMENTS**

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### Meeting documents

|               |   |
|---------------|---|
| SCSSAP IP.2/1 | Meeting Agenda                          |
| SCSSAP IP.2/2 | Inception Phase Progress Summary Report |
| SCSSAP IP.2/3 | Inception Phase Work-Plan               |
| SCSSAP IP.2/4 | SCS SAP Project Outcomes and Outputs    |
| SCSSAP IP.2/5 | SCS SAP Project Budget                  |
| SCSSAP IP.2/5 | Report of the Meeting                   |

### Information documents

|                   |   |
|-------------------|---|
| SCSSAP IP.2/Inf.1 | Draft List of Participants  |
| SCSSAP IP.2/Inf.2 | Online Meeting Guide using MS Teams   |
| SCSSAP IP.2/Inf.3 | Terms of Reference for the Inception Phase National Project Cooperation Agreement (PCA) |
| SCSSAP IP.2/Inf.4 | SCS SAP UNEP GEF Project Implementation Report (PIR) Fiscal Year 2020                   |
| SCSSAP IP.2/Inf.5 | SCS SAP UNEP GEF Quarterly Progress Report (Q3 2020)                                    |
| SCSSAP IP.2/Inf.6 | Draft Structure and Organogram  |
| SCSSAP IP.2/Inf.7 | Inception Phase Guidance for Countries  |

### Reference documents

SCSSAP IP.1/4            First Regional Inception Phase Meeting Report [[LINK](#)]  
SCS SAP full project document (see [www.scssap.org](http://www.scssap.org))  
SCS Strategic Action Programme (see [www.scssap.org](http://www.scssap.org))

### Original SCS reports

Available at the SCS repository (<http://www.unepscs.org/remository.html>) including:

- Technical Publications and Guideline [[LINK](#)] (particularly Technical Publication 1-4)
- For more details on the site selection, see the 3rd Regional Working Group reports which includes a summary ranking as presented in Annex 7, Tables 1 and 2
  - Mangrove [[LINK](#)]
  - Coral reef sites [[LINK](#)]
  - Seagrass [[LINK](#)]
  - Wetlands [LINK] <http://www.unepscs.org/remository/startdown/370.html>
- Reports of the Regional Scientific and Technical Committee [[LINK](#)]